



Christchurch City Council

SHIRLEY/PAPANUI COMMUNITY BOARD AGENDA

WEDNESDAY 16 JULY 2008

AT 4.00 PM

**IN THE BOARDROOM
PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET**

Community Board: Megan Evans (Chairperson), Pauline Cotter (Deputy Chairperson), Ngaire Button, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers

Community Board Adviser

Peter Croucher

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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX	PG NO		
PART B	3	1.	APOLOGIES
PART C	3	2.	CONFIRMATION OF MINUTES– 18 JUNE 2008
PART B	10	3.	DEPUTATIONS BY APPOINTMENT
PART B	10	4.	PRESENTATION OF PETITIONS
PART B	10	5.	NOTICE OF MOTION
PART B	10	6.	CORRESPONDENCE
PART B	10	7.	BRIEFINGS
PART A	11	8.	PAPANUI HIGH SCHOOL- REQUEST FOR FUNDING FOR COMMUNITY CARPARK
PART B	14	9.	GREENSPACE TRAFFIC WORKS COMMITTEE MINUTES – 16 JUNE 2008
PART B	18	10.	COMMUNITY SERVICES AND EVENTS COMMITTEE MINUTES – 10 JUNE 2008
PART B	21	11.	COMMUNITY BOARD ADVISER'S UPDATE
		11.1	Current Issues
		11.2	Board Funding Update for 2007/08
		11.3	Customer Service Requests for June 2008

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16. 7. 2008

- 2 -

PART B	23	12.	BOARD MEMBERS' INFORMATION EXCHANGE 12.1 Chairperson's Report
PART B	23	13.	BOARD MEMBER'S QUESTIONS
PART C	23	14.	RESOLUTION TO EXCLUDE THE PUBLIC

16. 7. 2008

- 3 -

1. APOLOGIES

Megan Evans

2. CONFIRMATION OF MINUTES– 18 JUNE 2008

The minutes of the Board's ordinary meeting of 18 June 2008 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's ordinary meeting of 18 June 2008, be confirmed.

16. 7. 2008

- 4 -

ATTACHMENT TO CLAUSE 2

14. 8. 2008

**SHIRLEY/PAPANUI COMMUNITY BOARD
18 JUNE 2008**

**A meeting of the Shirley/Papanui Community Board
was held on Wednesday 18 June 2008 at 4pm
in the Boardroom, Papanui Service Centre**

PRESENT: Megan Evans (Chairperson), Ngaire Button, Pauline Cotter, Matt Morris, Yvonne Palmer, Norm Withers.

APOLOGIES: An apology for absence was received and accepted from Aaron Keown.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. CLASSIFICATION OF SEAFIELD PARK RESERVES

This matter will be reported to the Council by way of a Chairperson's Report on 10 July 2008.

2. DEPUTATIONS BY APPOINTMENT

2.1 ST PAUL'S CHURCH

Reverend Mandy Neil informed the Board of maintenance concerns regarding the St Paul's Cemetery and sought their guidance and/or assistance.

Members suggested a variety of organisations and groups that could assist and invited Reverend Neil to approach the Board again if she did not have any success with those sources.

The Chairperson thanked Reverend Neil for bring this matter to the Board's attention.

2.2 TIM BAIN – 2008 YOUTH ENVIRONMENT FORUM

Tim Bain, a Shirley Boys' High School student, had been selected for the 2008 Youth Environment Forum which was held in April 2008. He had been invited by the Board to share his experiences.

The Forum was run in partnership between the Ministry for the Environment and the Sir Peter Blake Trust. Delegates were nominated by regional councils for their outstanding interest in the environment and Tim had undertaken the Sustainable Tourism Group project.

In terms of what could be done for the local community, Tim suggested raising the awareness of youth to environmental issues. Recycling in secondary schools varied and was one area that could be improved. Members considered that the Community Board Symposium project could include a link with schools.

The Chairperson thanked Tim for his attendance.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Pursuant to Standing Order 2.16.1, the following notice of motion had been received:

That the Shirley/Papanui Community Board members meet with the appropriate key representatives from the Maori, Pacific Island and other peoples to discuss the process and methodology to proceed to:

- (i) Hold a hui with the local Maori community to introduce the role of the Community Board and to discuss local community needs and issues.
- (ii) Hold a fono with the local Pacific island community to introduce the role of the Community Board and to discuss local community needs and issues.
- (iii) Develop action plans to involve and engage Maori, Pacific Island and other people in local government through the Community Board to address concerns/issues.

The Board decided to adopt the notice of motion and accepted that the onus for action arising lay with them.

5. CORRESPONDENCE

The Board **received** correspondence from the following:

5.1 CLAYTON COSGROVE – REDWOOD SCHOOL TRAFFIC SAFETY

The Board **decided** to raise the issue of a traffic speed restriction outside schools at the joint Principals and MP's Forum on 20 June 2008.

5.2 THE BELFAST COMMUNITY NETWORK INC – COMMUNITY VAN AND FRUIT TREES

The Board **decided** to seek a response from staff on the proposal of the Belfast community van being returned to Papanui Service Centre for community use.

The Board further **decided** that staff be asked to clarify the policy of fruit trees being planted on reserves or other public spaces for community use.

5.3 BRETT MURRAY AND ASSOCIATES - PROPOSED DISTRICT CENTRE PLAN CHANGE – STYX CENTRE

Several Board members indicated they would attend the workshop proposed by the developer on 2 July 2008.

5.4 THE ROTARY CLUB OF PAPANUI INC. - 50 YEAR JUBILEE CLOCK, PAPANUI MEMORIAL RESERVE

Copy of a letter from the Rotary Club of Papanui to the Council's Parks Contract Manager providing information on the design of the proposed Jubilee Clock.

5.5 CLAYTON COSGROVE – NORTHFIELD ROAD/SAWYERS ARMS ROAD - TRAFFIC

Clayton Cosgrove requested advice on when the public meeting is to be held to discuss the Northfield Road concerns so that he may attend. Also, he suggested that an on-site meeting be held with Sawyers Arms Road residents who are concerned about parking proposals.

5. Cont'd

5.6 BARBARA PURVIS - SAWYERS ARMS ROAD PROPOSALS

Barbara Purvis provided crash statistics for intersections with Sawyers Arms Road and sought additional information following her presentation of a petition to the Board on 21 May 2008.

The Board **decided** that staff respond to Barbara Purvis, advising her that a report on the topic would be coming to the Board and would be considered along with the information she had provided.

6. BRIEFINGS

Nil.

7. GREENSPACE TRAFFIC WORKS COMMITTEE – REPORT OF 19 MAY 2008

The Board **received** for information the confirmed meeting report of the Greenspace Traffic Works Committee of 19 May 2008 and noted the following decisions had been made under delegated authority.

7.1 CONFIRMATION OF REPORT

The Committee confirmed the report of the meeting of the Greenspace Traffic Works Committee held on 14 April 2008.

7.2 SPENCER PARK HOLIDAY PARK – PROPOSED INCREASE IN CAMP FEES

The Committee approved a schedule of increased charges for the Spencer Beach Holiday Park to apply from 1 June 2008.

7.3 PROPOSED ROAD NAMES

The Committee approved three new road names - 'Northwater Drive', 'Rosebank Close', and 'Marble Court'.

7.4 STYX MILL BUS ROUTE EXTENSION THROUGH NORTHWOOD – BUS STOPS

The Committee approved the installation of the final three bus stops necessary for the extension of the No. 11 Styx Mill bus route through Northwood.

7.5 NORTHWOOD BUS ROUTE – PROPOSED NO STOPPING RESTRICTIONS AT THE INTERSECTION OF BEECHWOOD DRIVE AND SARACEN AVENUE

The Committee approved the installation of no stopping restrictions at the intersection of Beechwood Drive/Saracen Avenue.

7.6 HERCULES/SABINA STREET – PROPOSED NO STOPPING RESTRICTION

The Committee approved the installation of four sections of broken yellow no stopping lines on the corner of Hercules Street and Sabina Street.

7.7 MANCHESTER STREET – PROPOSED NO STOPPING RESTRICTION

The Committee approved the installation of four sections of broken yellow no stopping lines on the corner of Manchester Street and Purchas Street.

7. Cont'd

7.8. RISELAW STREET – PROPOSED NO STOPPING RESTRICTION

The Committee approved the installation of a section of broken yellow no stopping lines on the north side of Riselaw Street.

7.9 WATERFORD AVENUE – PROPOSED NO STOPPING RESTRICTION

The Committee approved the installation of a section of broken yellow no stopping lines on Waterford Avenue.

8. COMMUNITY SERVICES AND EVENTS COMMITTEE – REPORT OF 13 MAY 2008

The Board **received** for information the confirmed meeting report of the Community Services and Events Committee of 13 May 2008 and noted the following decisions had been made under delegated authority.

8.1 CONFIRMATION OF REPORT

The Committee confirmed the report of the meeting of the Community Services and Events Committee held on 13 May 2008.

8.2 YOUTH DEVELOPMENT SCHEME FUND APPLICATION – KATE CLARK

The Committee allocated \$500 to Kate Clark from the 2007/08 Youth Development Scheme to assist with her participation in the New Zealand Secondary Students Choir Tour of South America in July 2008.

8.2 PAPANUI YOUTH DEVELOPMENT TRUST – REQUEST FOR FUNDING

The Committee allocated \$5,000 from the 2007/08 discretionary fund to the Papanui Youth Development Trust as a contribution to the salary costs of the Manager for the July-September 2008 period.

8.3 ST ALBANS PLAY CENTRE – REQUEST FOR FUNDING

The Committee allocated \$1,950 from the Board's 2007/08 discretionary fund to the St Albans Play Centre as a one-off emergency grant to assist with a short term funding shortfall.

8.4 SHIRLEY COMMUNITY TRUST – REQUEST FOR FUNDING

The Committee allocated \$4,488 from the Board's 2007/08 discretionary fund to the Shirley Community Trust towards the purchase of furnishings for the MacFarlane Park Neighbourhood Centre.

8.5 BELFAST COMMUNITY NETWORK INC – REQUEST FOR FUNDING

The Committee allocated \$3,500 from the Board's 2007/08 discretionary fund to the Belfast Community Network Incorporated to assist with an identified two month gap in funding this year.

8.6 NEIGHBOURHOOD TRUST – REQUEST FOR FUNDING

The Committee allocated a grant of \$9,500 to the Neighbourhood Trust to help cover a two month gap in funding (\$4,500) and as a contribution to new programmes (\$5,000), with the source to be either the Board's 2007/08 discretionary or SCAP budget.

8. Cont'd

8.7 SHIRLEY ONE-STOP-SHOP – UPDATE

The Committee agreed that it await the outcome of the Youth Worker funding application and subsequent employment of Youth Workers before taking action on the lease of the Acheson Avenue One-Stop-Shop. When this is known, the Committee will be presented with the option of either entering into a further two year lease to enable the facility to be used as offices for the Youth Workers, or allowing the lease to lapse and vacate the premises.

9. ADJOURNMENT OF MEETING

At 5.59 pm the Board **resolved** that the meeting stand adjourned and resumed at 8.10 pm.

10. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** updates from the Community Board Adviser on forthcoming Board related activities and projects over the coming weeks and on the status of the Board's funds.

The Board **decided**:

- (i) **Strengthening Communities Funding Seminar**
A second Board Seminar is to be held on Tuesday 8 July, following the Community Services and Events Committee meeting. Ngaire Button submitted her apology.
- (ii) **Small Projects Funds Training**
It was agreed that a joint training session with the Fendalton/Waimairi Community Board be proposed for 5pm on Wednesday 15 July 2008 in the Papanui Library Service Centre Boardroom.
- (iii) **Public meetings**
The Board **decided** on public meetings being held as follows:
 - (a) **Northfield Road Residents** – 10am Saturday 19 July at the corner of Veitches and Northfield Roads, subject to staff being available, for the purpose of hearing resident's concerns and issues.
 - (b) **Edgeware Road/Colombo Street Intersection** – 6pm, Monday 4 August, St Albans Resource Centre. To meet with stakeholders to discuss traffic safety concerns in relation to this intersection.
 - (c) **Roosevelt Avenue** – It was **agreed** that the Greenspace Traffic Works Committee required new traffic count data to be reported to them at which stage a public meeting date could then be determined.
- (iv) **Redwood Library Parking/Safety** - It was **agreed** members would assemble on site at 11.30am on Thursday 31 July to assess the safety concerns. Norm Withers submitted his apology.
- (v) **Styx River** – It was **agreed** that the proposed visit take place in November 2008.
- (vi) **Lagan Street Petition** – It was **agreed** that the staff recommendation that petition submitters be the thanked for their presentation and be informed of the report's findings, be actioned.
- (vii) **Discretionary Funding** – It was **decided** that an Extraordinary Meeting of the Board be held on Monday 30 June at 12pm in the Boardroom for the purpose of considering expending the balance of 2007/2008 discretionary funding.

11. BOARD MEMBER'S INFORMATION EXCHANGE

11.1 CHAIRPERSON'S REPORT

Information on the Chairperson's activities over the May/June 2008 period and the meeting notes of the 9 May 2008 Board Chairpersons and Staff Forum were circulated and **received**.

11.2 MEMBERS INFORMATION

Members raised the matter of Liquor Licencing. The Board **agreed** that in addition to advice received on renewal of liquor licences, that staff be requested to provide information on new liquor licence applications.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

13. CONFIRMATION OF MEETING REPORTS

The Board **resolved** that the reports of its ordinary meeting held on 21 May 2008 and the extraordinary meeting held on 26 May 2008 (both open and public excluded sessions), be confirmed.

14. PAPANUI RETURNED AND SERVICES ASSOCIATION – REQUEST FOR FUNDING

The Board considered an application for funding from the Papanui Returned and Services Association for \$7,543 towards the purchase of a security system.

The Board **resolved** to allocate a grant of \$4,000 from the 2007/08 discretionary fund to the Papanui Returned and Services Association to assist in the purchase of a security system.

15. ST ALBANS RESIDENTS' ASSOCIATION – REQUEST FOR FUNDING

The Board considered a request for funding from the St Albans Residents' Association for \$68,326 as a contribution towards the salary costs of the organisation.

The Board **resolved** that on advice of the staff, that the report be withdrawn as the matter was being considered at Metropolitan level.

(Note: Megan Evans and Pauline Cotter requested that their votes against the above decision be recorded.)

16. KEEP NEW ZEALAND BEAUTIFUL CONFERENCE

The Board considered a report requesting a decision to approve or otherwise, the attendance of a Board member to the Keep New Zealand Beautiful Conference.

The Board **resolved** that Matt Morris and an appropriate member of the community attend the Keep New Zealand Beautiful Conference 19 to 21 September 2008 in Dunedin. The attendance of Matt Morris to be funded from operational expenditure, and that of the community member from discretionary funding.

The meeting concluded at 9.53 pm.


CONFIRMED THIS 16TH DAY OF JULY 2008

**MEGAN EVANS
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT

Nil

4. PRESENTATION OF PETITIONS

 A petition will be presented from Kevin Riley requesting removal of an easement/walkway on his Brooklands property.

5. NOTICES OF MOTION

Nil

6. CORRESPONDENCE

7. BRIEFINGS

8. PAPANUI HIGH SCHOOL REQUEST FOR FUNDING FOR COMMUNITY CARPARK



General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Manager Recreation and Sport Unit
Author:	Helen Miles, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to recommend that the Board recommend to the Council that the balance of the funding request of \$34,000 for the Papanui High School community carpark be provided from the Graham Condon Leisure Centre budget to reflect this facility's community usage.

EXECUTIVE SUMMARY

2. Papanui High School was established in 1936 and has shared in the growth of North Christchurch and now has a roll of more than 1,400 students. During this time, the school has established a proactive approach to the community utilizing its facilities, this is demonstrated in the large number of night classes run at the school and groups who use the other school facilities.
3. The school would like to develop a carpark at the rear of the school to service the community use of the school's and Council recreation facilities. The proposed carpark would be adjacent to the relocated tennis courts and have 26 spaces and be constructed of asphalt. The school would be responsible for the monitoring and maintenance of the carpark. A gate system is proposed to ensure that the carpark remains for the use of the community who are accessing recreation facilities.
4. Currently the tennis courts are used by Bishopdale Tennis Club for their junior competition held on Saturday mornings. Papanui Toc H Athletics use the grounds every evening Monday to Thursday during the summer season. Papanui Toc H Athletics has a membership of 300 and Bishopdale Tennis Club would use up to four tennis courts concurrently throughout Saturday.
5. The Graham Condon Leisure Centre is the first partnership aquatic facility to be built by the Christchurch City Council. Construction of the new pool and recreation complex will be on land owned by Papanui High School, with financial support from the school and adjacent Northlands Shopping Centre. The Council will contribute \$8.5 million to the facility. The proposed carpark will act as an overflow for users of the centre at peak usage times. The availability of this carpark for the community will help alleviate the current shortage of parking spaces in the area.
6. The school is currently in a very secure financial situation. All money is currently directed to the provision of development of the environment that enables all students to receive a quality education. The provision of a community carpark would not be regarded as a core component as it has no direct benefit for the Papanui High School's staff and students. The school considers the carpark as a community asset and believe its generous contribution would be the land for the carpark.
7. The development of the Graham Condon Leisure Centre includes provision for the balance of the funding sought (\$30,000).

FINANCIAL IMPLICATIONS

8. The Shirley/Papanui Community Board granted the school \$1,000 in 2007 from their Youth Development Scheme to assist two touch teams attending the New Zealand Secondary Schools Touch Championships. This request is covered by existing Shirley/Papanui Community Board budgets. The balance of the project would be funded from the Graham Condon Leisure Centre project.

8. Cont'd

9. At its meeting on 10 June 2008, the Community Services and Events Committee had decided:
- “(i) To recommend to the Council that the funding requirement of \$42,000 for the building of a community carpark at the Papanui High School be provided from the Graham Condon Leisure Centre budget in recognition of its community usage.*
 - “(ii) That the Board give consideration to allocating up to \$12,000 from its 2008/09 Discretionary Fund to reimburse the Graham Condon Leisure Centre budget.”*

On 18 June 2008, the Board commenced the process of revoking the above decision. When The Committee met on 30 June 2008 the revocation of the previous motion was confirmed.

The Committee then **resolved** to approve a grant of \$8,000 from the 2007/08 discretionary fund for the building of a community carpark at the Papanui High School, subject to the following conditions:

- (a) That a Memorandum of Understanding covering usage and design is signed between Papanui High School, the Council and the community clubs.
- (b) Maintenance of the carpark is agreed to between Papanui High School and the Council.

Further, the Committee recommended to the Board:

- (c) That it be recommended to the Council that the balance of the funding request of \$34,000 be provided from the Graham Condon Leisure Centre budget to reflect this facility's community usage.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes, see page 172, Discretionary Fund.

LEGAL CONSIDERATIONS

11. Not applicable.

Have you considered the legal implications of the issue under consideration?

12. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Page 176 of the LTCCP, level of service under Community Board funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

14. As above.

ALIGNMENT WITH STRATEGIES

15. Recreation and Sport, Youth, Community & Strengthening Communities Strategy.

Do the recommendations align with the Council's strategies?

16. Yes.

CONSULTATION FULFILMENT

17. Not applicable.

8. Cont'd

STAFF RECOMMENDATION

It is recommended that the Board recommend to the Council that the balance of the funding request of \$34,000 for the Papanui High School community carpark be provided from the Graham Condon Leisure Centre budget to reflect this facility's community usage.

COMMUNITY SERVICES AND EVENTS COMMITTEE RECOMMENDATION

That the staff recommendation be adopted.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

9. GREENSPACE TRAFFIC WORKS COMMITTEE MEETING – MINUTES OF 16 JUNE 2008



General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to present for information the following outcomes of the Greenspace Traffic Works Committee meeting held on Monday 16 June at 4.00pm.

The meeting was attended Matt Morris (Chairperson), Ngaire Button, Pauline Cotter, Yvonne Palmer and Norm Withers. Apologies for absence was received and accepted from Megan Evans and Aaron Keown.

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 BELFAST ROTARY CLUB

Brian Stead (Chairperson, Vocational Committee), Laurie Richards (President) and Maury Combe of the Belfast Rotary Club spoke in support of the Young Totara Award.

The 'Young Totara Award' is a national programme that has been initiated locally by the Rotary Club of Belfast. This award acknowledges outstanding young people in the local area under the age of 21. Each year, depending on the availability of a suitable candidate, a young person is selected by the Rotary Club for this award. To date, eight presentations have been made.

The Belfast Rotary Club approached the Council for an area of reserve where each year a totara tree could be planted to commemorate a young person and the overall award scheme. An area at Styx Mill Conservation Reserve has been identified as being the most appropriate. The area would have a stone mounted plaque detailing a website address and a simple statement. Recipients of the Award would not be listed.

Clause 6 (Part C) of this report details the Committee's decision on this matter.

2. CONTRACTS AND MAINTENANCE TEAM - UPDATES

The Pavement Maintenance Team Leader, Peter McDonald, updated the Committee on the following projects.

2.1 VAGUES ROAD - SPEED TRAILER RESULTS

Speed trailer results covering a five day period (7am to 5pm) were tabled. The "85th percentile" was 56 km/hr.

The Committee decided to ask staff to undertake a two week assessment of vehicle speeds to cover other time periods and to also consider the stopping of right turns in/out of the street.

2.2 STYX BRIDGE

The Committee was advised that a weekly clean up under the bridge had been arranged. Closing access to the railway tracks to normal vehicles was being arranged by using a mountable kerb. A traffic island on the east side was being investigated, as was a surveillance system.

9. Cont'd

2.3 REDWOOD LIBRARY – TRAFFIC MANAGEMENT

The Committee's had sought clarification of parking restrictions and signage to warn of pedestrians. It was confirmed there were visibility problems for drivers exiting the library parking area.

The Committee **decided** to ask staff to investigate a traffic safety convex mirror to alert drivers to the presence of approaching pedestrians.

2.4 SPRINGFIELD ROAD/ABBERLEY CRESCENT/EDGEWARE ROAD - TRAFFIC MANAGEMENT PLAN

The Committee was advised that in 2003 the Council's Sustainable Transport and Utilities Committee was asked to approve a pedestrian crossing in Springfield Road. Instead, that Committee requested that staff monitor traffic in the area. Traffic signals at the Edgware/Abberley Roads intersection had been opposed by the community.

The Committee **decided** to ask staff to undertake pedestrian and traffic counts for the intersection and to report the findings back to the Committee.

2.5 MARY STREET

Information from staff on the proposal for one-laning of the Mary Street/Main North Road corner was coming to the Committee in the near future.

2.6 SAWYERS ARMS/GARDINERS ROAD INTERSECTION - TRAFFIC CONCERNS

The Committee was advised that information on this matter would be coming to the Board soon

The Committee **decided** that a joint meeting be held with the Fendalton/Waimari Community Board to consider traffic management issues at this intersection.

2.9 ROOSEVELT AVENUE

Information was tabled on the speed count data for this street collected from 8am to 5pm for the five days commencing 14 April. This showed 213 vehicles per day without any major speeding issues. Also, a video camera at the Malvern Street corner showed that traffic behavior at the intersection was not unusual. The Committee noted the residents concerns about the state of the street.

The Committee **decided** that a meeting with residents be arranged to present the traffic information and to obtain feedback.

2.10 DANIELS ROAD - PEDESTRIAN CROSSING

The Committee was advised that this matter was with Transit New Zealand to be considered as part of their bus priority review.

Members were concerned at the short time the traffic signals gave pedestrians to cross the four lanes at the intersection with the Main North Road.

2.11 WOODCHESTER STREET/MEDWAY STREET - INTERSECTION CONCERNS

The wideness of this intersection was seen as creating a safety hazard.

The Committee **decided** to request staff to report on options and costs to address safety concerns at the Woodchester Street/Medway Street intersection

9. Cont'd

2.12 ROSE COTTER – SLATER STREET

Correspondence from Rose Cotter tabled at the 21 May 2008 meeting of the Board, was handed to staff for consideration.

3. MEMBERS' INFORMATION EXCHANGE

- **“Our Christchurch”**

It was noted that meetings of the Committee were not listed on the Council's weekly page in the Christchurch Star.

Staff undertook to follow up on this matter.

- **Combined Community Board Evening Seminar Topic**

Staff were asked to consider arranging a Combined Community Board Evening Seminar on the topic of road safety.

- **Papanui Memorial Reserve**

It was clarified that staff were consulting with Rotary Club of Papanui over the proposed clock on the reserve and were also assessing the merits of a mural on the reserve fence.

PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE COMMITTEE

4. **CONFIRMATION OF REPORT – 19 MAY 2008**

The Committee **resolved** that the report of the Greenspace Traffic Works Committee meeting of 19 May 2008, be confirmed.

5. **BEALEY AVENUE – P5 AT ANY TIME PARKING RESTRICTION**

The Committee considered a report seeking approval to install a parking restriction at the corner of Bealey Avenue and Champion Street.

It was **resolved** that the parking of vehicles be restricted at any time, to a maximum period of five minutes on the north side of Bealey Avenue commencing at a point 9.5 metres west of its intersection with Champion Street and extending in a westerly direction for a distance of 20.5 metres.

6. **THE YOUNG TOTARA AWARD**

Further to Clause 1 (Part B), the Committee considered a report seeking approval for an area of land to be set aside at the Styx Mill Conservation Reserve for the planting of totara trees. It was proposed that the trees would recognise outstanding young people in the local community as part of “The Young Totara Award” organised by the Belfast Rotary Club.

The Committee **resolved** that:

- (a) To approve the setting aside of an area of land at the Styx Mill Conservation Reserve as outlined in the report, for the planting of totara trees in recognition of outstanding young people within the local community;
- (b) To support the Belfast Rotary Club's wish to have individual recipients identified on site.

9. Cont'd

The meeting concluded at 5.53 pm.

STAFF RECOMMENDATION

That the report be received.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.



10. COMMUNITY SERVICES AND EVENTS COMMITTEE MEETING – MINUTES OF 10 JUNE 2008

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to present for information the following outcomes of the Community Services and Events Committee meeting held on Monday 10 June at 4.00pm.

The meeting was attended by Pauline Cotter (Chairperson), Ngaire Button, Megan Evans, Matt Morris, Yvonne Palmer and Norm Withers. An apology for absence was received and accepted from Aaron Keown.

PART B - REPORTS FOR INFORMATION

1. REQUEST FOR FUNDING- PAPANUI HIGH SCHOOL – COMMUNITY CAR PARK

The Committee considered a report detailing a funding request for \$42,000 from the Papanui High School for the building of a community car park on school land.

It was noted that the 26 car park spaces were required to meet a resource consent condition relating to the construction of the Graham Condon Leisure Centre.

It was **moved** by Ngaire Button and seconded by Yvonne Palmer:

‘That the Community Services and Events Committee approve a grant of \$6,000 from its 2007/08 discretionary funds for the building of a community car park at the Papanui High School, subject to the following conditions:

- (a) That a Memorandum of Understanding covering usage and design is signed between Papanui High School, the Council and the community clubs.
- (b) Maintenance of the car park is agreed to between Papanui High School and the Council.
- (c) That it be recommended that the Board recommend to Council that the balance of the funding request be provided from the Graham Condon Leisure Centre budget to reflect this facility’s community usage.’

The amended motion was put to the meeting and declared **lost**.

The Committee **decided**:

- (i) To recommend to the Council that the funding requirement of \$42,000 for the building of a community carpark at the Papanui High School be provided from the Graham Condon Leisure Centre budget in recognition of its community usage.
- (ii) That the Board give consideration to allocating up to \$12,000 from its 2008/09 discretionary fund to reimburse the Graham Condon Leisure Centre budget.

2. DEPUTATIONS BY APPOINTMENT

2.1 PAPANUI HERITAGE GROUP

Christine Grant, Warren Hudson, Lorna Hudson and Murray Williams presented their research into the “Papanui Village 1907” and their wish for Board involvement in celebrating the centenary of the ‘Papanui Building’ at the corner of Main North and Harewood Roads. The Group has also surveyed one Papanui suburb and has identified 115 heritage houses as a result.

10. Cont'd

It was established that the Group has a budget but financial assistance from the Board at a later stage would be welcome. The Group indicated willingness when asked if they would be interested in assisting the Board develop a 20 year history of the Board but not at the current time.

Norm Withers and Ngaire Button agreed to assist the Group with their research into the "Papanui Building".

3. MEMBERS' INFORMATION EXCHANGE

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE COMMITTEE

4. CONFIRMATION REPORT – COMMITTEE MEETING OF 13 MAY 2008

It was **resolved** that the report of the Committee's ordinary meeting held on 13 May 2008 (both open and public excluded sections), be confirmed.

5. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUND– REQUESTS FOR FUNDING

The Committee considered a report presenting several Youth Development Scheme funding applications involving 2007/08 and 2008/2009 Board funding.

The Committee **resolved**:

- (i) To allocate \$500 to Joel Bell from the 2007/08 Youth Development Scheme to assist with his participation in a one weeks sports camp in America in July 2008.
- (ii) To allocate \$700 to Fatima Lisala from the 2007/08 Youth Development Scheme to assist with her representing New Zealand at the Under 16 Australian National Basketball Championships in July 2008.
- (iii) To allocate \$500 to Laura Thompson from the 2007/08 Youth Development Scheme to assist her to attend a Bike New Zealand three month European racing development programme.
- (iv) To allocate \$100 to Kieran David from the 2007/08 Youth Development Scheme to assist him to attend the Brisbane Southern Skies Tournament with the St Bede's Soccer Club in July 2008.
- (v) That the Board transfer \$1,600 from its 2007/08 discretionary budget to the Youth Development Scheme fund.
- (vi) That \$200 from the 2007/08 Youth Development Scheme fund and the remaining funds required for the allocations made in (i) to (iv) above, be met from the revised 2007/08 Youth Development Scheme budget.

6. BELFAST COMMUNITY NETWORK INCORPORATED – YOUTH WORKER FUNDING

The Committee considered a request for funding from Belfast Community Network Incorporated. The request is for \$11,500 towards the salary and overhead costs relating to their Youth Worker.

The Committee **resolved** to allocate a grant of \$5,000 from the Board's 2007/08 discretionary budget to the Belfast Community Network Incorporated to assist with salary and overhead costs of the Youth Worker position.

10 Cont'd

7. **RESOLUTION TO EXCLUDE THE PUBLIC**

The Committee **resolved** to adopt the recommendation set out on page 16 of the agenda.

8. **SHIRLEY/PAPANUI SMALL PROJECTS FUND ASSESSMENT COMMITTEE 2008/10**

The Committee considered a request to establish the Shirley/Papanui Small Projects Fund Assessment Committee for 2008/09 and 2009/10 and decide on the appointment of Board and community representatives to this committee.

The Committee **resolved**:

- (a) That upon the forwarding of the letters of appointment to the Small Projects Fund Assessment Committee's community representatives, the following decisions made whilst in public excluded, be made public.
- (b) To establish the Shirley/Papanui Small Projects Fund Assessment Committee with the following Terms of Reference:
 - (i) Recommend to the Community Board allocations for the "Small Projects Fund – Local" in line with Council Policy and the Long Term Community Council Plan (LTCCP).
 - (ii) Establish that the Small Projects Fund Assessment Committee is to consist of five elected Community Board members and Ngaire Button for the current term of the Board.
 - (iii) Establish that the Small Projects Fund Assessment Committee is to include five community representatives with an initial term of two years for the 2008/09 and 2009/10 funding rounds.
- (c) To appoint five Community Board members and Ngaire Button to the Shirley/Papanui Small Projects Fund Assessment Committee for the current term of the Board.
- (d) To approve the appointment of the following community representatives to be members of the Shirley/Papanui Small Projects Fund Assessment Committee for the period June 2008 to May 2010.
 - Andrew Hoggan
 - Anna-Marie Mitchell
 - Linda Ngata
 - Lynda Goodrick
 - Roger McKay
- (e) To authorise the Shirley/Papanui Small Projects Fund Assessment Committee to appoint a chair and deputy chair at its first meeting.
- (e) To set a quorum of five members, one of whom must be an elected member.

The meeting concluded at 9.30 pm.

STAFF RECOMMENDATION

That the report be received.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

16. 7. 2008

- 21 -



11. COMMUNITY BOARD ADVISER'S UPDATE

11.1 CURRENT ISSUES

11.2 BOARD FUNDING UPDATE FOR 2007/08

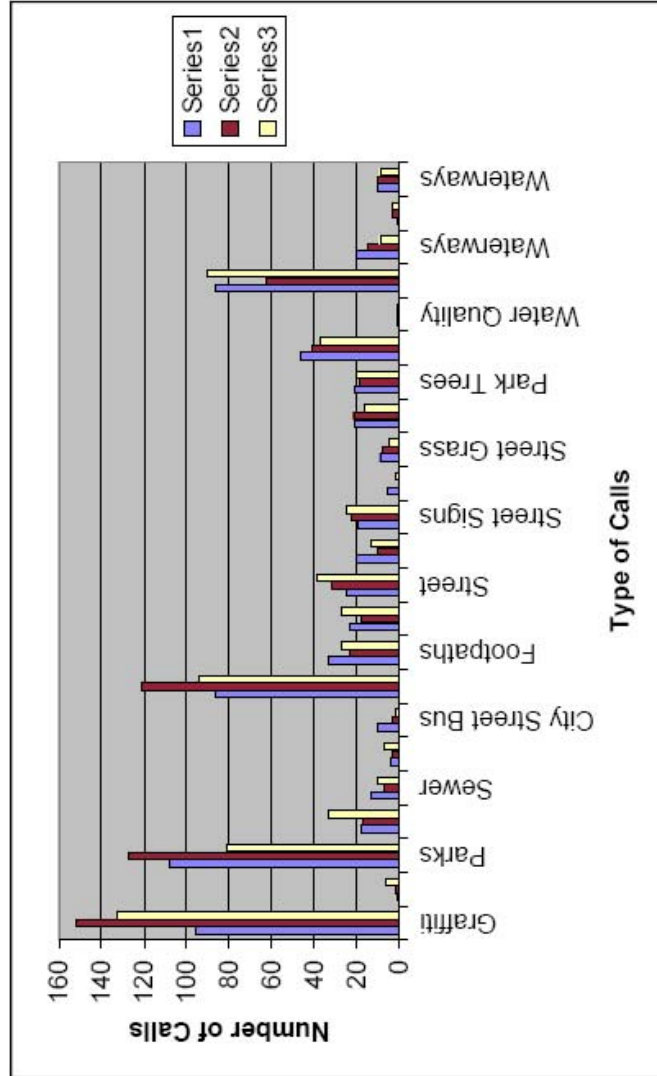
11.3 CUSTOMER SERVICES REQUESTS FOR JUNE 2008



**Streets Maintenance CSR Received By Community Board
from 1 June - 30 June 2008**

As at 2 July 2008

CSR Type	Apr	May	June
GRA	96	152	133
PAG	1	2	6
PAM	108	127	81
PKE	18	17	33
SER	13	7	10
STA	4	3	7
STB	10	3	2
STE	86	121	94
STF	33	23	27
STL	23	18	27
STM	25	32	38
STQ	20	10	13
STS	19	23	25
STW	5	0	2
STX	9	8	5
STY	21	21	16
TSA	21	19	20
TSS	47	41	37
WAQ	1	1	1
WAR	87	63	90
WWE	20	15	9
WWG	1	3	3
WWU	10	10	9
Totals:	678	1,409	689





12. BOARD MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to brief other members on activities that have been attended or to provide information in general that is beneficial to all members.

12.1 CHAIRPERSON'S REPORT

As previously circulated.

13. MEMBERS QUESTION

14. RESOLUTION TO EXCLUDE THE PUBLIC

Attached

